**AGENDA**

**Michigan Wetland Board Meeting**

**October 18, 2022**

**Attendees**: Holly Vickers, Steve Puuri **(**CRA), Hanna Christensen (CRA, Zoom), Brad Knight, Rob Laitinen, Mike O’Malley (MDOT), Jim Watling (EGLE)

**Called to order at 1:02**

1. **Motion to approve agenda**
	1. Knight made motion, Laitinen supported, motion approved
2. **Approval of July 19, 2022, meeting minutes (attached).**
	1. Knight made motion, Laitinen supported, motion approved
3. **Manager’s Report (separate attachment from agenda)**
4. ***On-Going Project Updates***
* Purchase agreements w/ Crandell Environmental, Mackinac and Chippewa CRC
* Meeting w/ GEI Consultants for Neebish Island project
* Attended SW Council Meeting, UP Managers meeting, Paul Bunyan Council Meeting
* Reviewed Crandell Environmental Bank Sites and Engadine and Pickford
* Met w/ Marquette CRC to review Diorite Pit Mitigation Site
* Kalamazoo RC – potential to create a MiWB bank
* Oakwood Wetland Mitigation Bank – sponsored by Oakland CRC (found and purchased) – final cost $95,000/acre
* Kalkaska CRC mitigation bank search update w/ Petersen Envrionmental
* Potential to purchase mitigation credits at $60K/acre in Cass River
* Potential to add MP/GP premitigation credit balance for statewide use by preserving a dune/swale complex EGLE recommended (St. Clair)
* New presentation created outlining MiWB Program
* Presented at Finance and Human Resource Committee meeting in August about bank sites/credits as assets/debts
1. ***Administration Updates***
* Discussion of office space rental in Lansing by CRA office – funds are allowed to be spent on such a decision per discussion with Adam
* Standardized forms for application for obligations, reimbursement agreements (to be reviewed by Bill Henn), and project completions
* Discussed on-going projects section including connecting with MMWA, outstanding conservation easements, stewardship agreements, working with EGLE on older county mitigation sites
* Continued to work w/ maps and creating links to Wetland Credit Tracker document on google to be available for the website
* Work on website w/ consultant and CRA
* Working on year-end legislative report with CRA
* Attended the Northern Conference in Traverse City
1. ***Premitigation credits availability and maps***
* 97 projects for MP/GP Projects utilized including 22 bridge bundling projects, MG/GP credits available for all 83 counties
* Mitigation Bank Credits/ “regular credits” – available to about 65 counties all in the lower peninsula
1. ***Banking credits availability and maps***
* Provided to all in-person attendees and part of the Managers Report document
1. ***CRA Administrative/MiWB manager contract completed***
* Part of administration updates
1. ***Web design status with WebAscender***
* Part of administration updates
1. ***Mapping contract ArcGIS updates***
* Part of administration updates
1. **Financial Report (3 PDF separate attachments from agenda)**
* Hanna at CRA discussed 3 PDF attachments (FY21/22, project obligations, and FY22/23 document started)
* Currently $3.3M available after adding in new $2M and removing what’s currently obligated
* Holly working on the older projects and determining what could be put back into the budget
1. **Discussion items**
	1. MiWB office space next to CRA office-lease terms & furnishing costs – S. Puuri provided via email and handed out to in-person attendees the layout draft (~435 sq ft)
	2. 10-year lease – prorated build out cost into this lease so not paying large lump sum up front. Finishes will be similar to current CRA office.
	3. MiWB would be responsible for the office furniture
2. **Action items**
	1. Application for fund obligation to Chippewa CRC to purchase 5 acres at the Pickford Site ($300,000)

***Motion by Knight, supported by Laitinen***

* 1. Application for fund obligation to Mackinac CRC to purchase 5 acres at the Engadine Site ($300,000)

***Motion by Laitinen, supported by Knight***

* 1. Application for fund obligation to Bay County Road Commission to purchase 5 acres at the Bay County Site ($300,000)

***Postponed per Vickers as a motion***

* 1. Application for fund obligation to Road Commission of Oakland County to create the Oakwood Mitigation Bank ($1,075,000)

***Vickers amended for the amount to be $1,247,500*** -> ***motion by Rob, support by Knight, motion carried***

* 1. Approval of MiWB office space at 101 S. Washington Ave, 2nd Floor, Lansing Mi (adjacent to CRA offices) lease terms & furnishing costs

***Motion by Laitinen, supported by Knight – motion passes***

1. **Members comments** – n/a next meeting will be January 17, 2023
2. **Public comments** – n/a
3. **Adjourn at 1:55pm**